# FUTURE-PROOF YOUR BUSINESS WITH OTEC'S LEADERSHIP EXCELLENCE SERIES



THROUGH SKILLSADVANCE ONTARIO VALUED AT OVER \$1,000+ PER PERSON

THE WORLD IS CHANGING RAPIDLY. OTEC'S LEADERSHIP EXCELLENCE SERIES WILL EQUIP EMERGING AND EXISTING LEADERS TO TAKE THEIR LEADERSHIP SKILLS TO THE NEXT LEVEL AND BUILD A STRONGER WORKFORCE.

#### **SESSION DETAILS**

- 4 virtual, instructor-led workshops
- Each workshop is 2-3 hours unless otherwise noted
- Participants must complete all workshops
- Participants will receive a certificate upon completion

### **BENEFITS**

- Improves employee engagement
- Supports worker retention
- Provides leaders with tools and knowledge to advance their communication skills and increase productivity.

#### **WORKSHOP 1: COMMUNICATING FOR EXCELLENCE**

Learn how different communication styles influence our behaviour, and how to use emotional intelligence to effectively relate to others.

#### **WORKSHOP 2: LEADING FOR EXCELLENCE**

Build your credibility as a leader and develop techniques to lead, engage and motivate team members.

#### **WORKSHOP 3: TEAM BUILDING FOR EXCELLENCE**

Learn how to build strong, sustainable relationships, resolve conflict and contribute to a high performing team environment.

#### WORKSHOP 4: COACHING FOR EXCELLENCE

Provides leaders with coaching skills and best practices to develop team members through effective on-the-job coaching and workplace training.

## WHO SHOULD ATTEND

Tourism and hospitality businesses are invited to nominate their full-time, part-time and furloughed employees who have demonstrated potential for advancement and/or retention.

Please note, business owners and those in senior management positions are not eligible.

PLEASE CONTACT US TODAY FOR MORE INFORMATION OR TO REGISTER! KIERAN WELLS, Industry and Community Liaison, Central, West, and Northwest Ontario | OTEC p. (416) 622-1975 ex. 278 / (1-800) 557-6832 c. (905) 520-8165 e. kwells@otec.org www.otec.org

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